



Face to Face Computer Services Ltd.

#240-2950 Douglas Street
Victoria, B.C. V8T 4N4
Phone: 250-383-3755
Fax: 250-383-3994

Customer Privacy Policy

Effective from April 15, 2008

Our Commitment to Privacy

Your privacy is important to us. To better protect your privacy we provide this notice explaining our information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our webpage and in our store.

The Information We Collect:

This notice applies to all information collected or submitted by Face To Face Computers. We only collect the information that we require to fulfill the services that you have requested. The types of personal information collected by us are:

- Name
- Address
- Email address
- Phone numbers
- Credit/Debit Card Information
- Login passwords

The Way We Use Information:

We use the information you provide about yourself when you request our services only to complete those services. We do not share this information with outside parties except to the extent necessary to complete your request.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

Our Commitment to Data Security:

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect.

When we are requested to copy, backup, move or remove any of your personal data the work is done without our need to view or read that data. If it is necessary for us to read or view your data to complete your request, it is done only with your explicit permission. Any data read or viewed by us remains your property and shall not be shared or distributed in any way.

Our Commitment to Children's Privacy:

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information from those we know are under 13, and no part of our website is structured to attract anyone under 13. If we have a reason to believe that your data contains any child pornographic material or such, we will contact the local authorities.

How to Contact Us

Should you have other questions or concerns about these privacy policies, please call us at 250-383-3755 or send us an email at Victoria@f2fcomputers.com